



# Financial Accounting

**Utilit-e Insight** is a powerful accounting and financial information management solution written specifically for the utility industry. **Insight** brings a new dimension to utility accounting and project-based cost accounting, where transactions are integrated throughout the modules and entries are automatically posted where appropriate, where funds are in balance. The **Insight** application is multi-company, multi-fund capable and has the ability to expand as utilities enter new businesses and the ability to adapt to the continually changing environment of the utility industry. **Insight** is comprised of a suite of modules including:



**General Ledger (GL)** is the hub of the financial information system. All subsidiary modules are tightly integrated with the **General Ledger**. As

transactions are posted such as Work Orders or Payroll, data is shared within the **General Ledger** and associated modules. This integration happens automatically and seamlessly. **GL** produces a variety of financial statements and reports.



**Accounts Payable (AP)** provides the tools a utility requires to accurately track expenditures relating to vendors and when invoices are due for payment.

**AP** is specifically designed for utility companies where the need to track cost centers (Sectors), Work Orders, and Projects is paramount. The utility benefits by seeing the immediate effect of invoice expenses and payments owed to vendors.



**Accounts Receivable (AR)** offers a host of features to improve the overall management and billing of non-utility services. **AR** is primarily intended for "non-

energy" receivables, such as the sale of inventory, insurance charges to directors, property damage charges, billable wiring work, etc. **AR** prepares invoices, computes finance charges and prints statements.



**Cash Manager (CM)** is a subsidiary ledger maintaining all transactional history for user defined cash accounts. These accounts may be bank

checking and savings, or other cash-like accounts including short and long-term investments. **Cash Manager** automates the reconciliation process and the process of maintaining daily real-time cash account balances.



**Inventory (IN)** tracks the receipt and issuance of inventory from a warehouse, multiple warehouses or even a bin. Receipts can be generated from within the

Purchasing module or from within the **Inventory** module. As an option, inventory can be issued to maintenance accounts, work orders and projects. The **IN** module accommodates the RUS assembly unit system. Inventory sales can occur through the Accounts Receivable module. **Inventory** can also be integrated with a bar code scanning system.



**Payroll (PR)** is a comprehensive and flexible labor and payroll application. **Payroll** supports a wide-variety of earnings types, deductions, benefits, taxes,

and employer-paid expenses. **Payroll** also handles advanced requirements including multiple pay rates, multiple special pay types, unlimited deductions, multiple user-defined benefit accruals, 401(k) and other pension withholdings. Pay can be distributed via a paper payroll check or by electronic direct deposit. **Payroll** also calculates and e-files W-2 forms, and generates a variety of inquiries and standard reports.



**Work Order (WO)** module follows the RUS work order procedure system, and also handles work order accounting for cities and municipalities. **Work Orders** are

intended for jobs constructing or retiring capitalized plant assets, such as poles and wire. **Work Orders** are closed on an as-needed basis - monthly, quarterly, weekly, or daily. As work orders are closed, costs are moved from the work in process accounts to the plant or fixed accounts. The **Plant Assets** module is automatically updated for the assets constructed or retired. Fixed assets are updated as selected during the **WO** process. As an option, **Work Orders** can be integrated with a field staking system. See **Fixed & Plant Asset module**.



**Purchasing (PO)** handles the ordering and receiving of both inventory and non-inventory items, and automates the purchasing process from the requisition

process, to purchase order creation through receipt of goods. Requisitions and vendor price quotes can be generated with the ability to turn an accepted quote into a purchase order. Once goods are received, a receipt entry into **Purchasing** automatically updates Inventory and aids in the creation of the Accounts Payable invoice.



**Fixed Assets (FA)** is intended to track the purchase and depreciation of non-plant assets such as office furniture, equipment, trucks, etc.

**Plant Assets (PA)** primarily tracks assets generated from the work order process. **PA** is designed to follow the RUS Continuing Property Record (CPR) system. When work orders are closed, **Plant Assets** and **Fixed Assets** records are automatically updated from the work order closing process.



**Transportation (TR)** tracks expenses and usage of vehicles, with the ability to allocate expenses where the

vehicles were used. Usage can be stored in miles and/or hours. Expenses such as fuel repairs and parts can be categorized and reported. **TR** can be automatically updated from Payroll, Accounts Payable, etc.

“ The thing that stands out in my mind with respect to **Utilit-e Insight**, is the integration between modules and intuitive flow of the software it brings to our operation. This value was evident when we were evaluating software five years ago and is still evident today. **Utilit-e Insight** is also the best supported software that I use. There is always a knowledgeable person available to answer my questions within a reasonable amount of time. ”

Dennis Herman, Manager, Member & Corp Services  
Highline Electric Association, Holyoke, CO



**Project Costing (PC)** is the foundation for a project-based costing system. Utilities need to define, manage, and account for projects. The **PC** module provides

a robust and flexible environment to enable a utility to track associated cost by project. One or more tasks can be attached to a project. Inquiries and reports are available to analyze the cost and/or profitability of a project.



Central  
Service  
Association

Professional  
Computer  
Solutions



Professional Computer Solutions, LLC  
3710 Timberline Drive · PO Box 70 · Denison, IA 51442  
888.843.3106 · info@pcs-csa.com · www.pcs-csa.com